

**MEMORANDUM FOR THE RECORD**  
**From the Yellowstone County Veterans Cemetery Board**

Subject: Application Packet for Burial in the Yellowstone County Veterans Cemetery

1. This is the application packet for burial in the Yellowstone County Veterans Cemetery, (YCVC), Laurel, Montana. This packet has three documents:
  - a. YCVC Burial Application
  - b. Veterans Administration form 40-1330, Application for Standard Government Headstone or Marker
  - c. Memorandum on acceptable documentation to prove veteran eligibility
2. First, contact the City of Laurel, Montana, Public Works Department, 406-628-4796, to schedule a burial or inurnment.
3.
  - a. Complete the YCVC Burial Application.
    - (1). The next-of-kin, or person(s) in-charge of disposition of remains, must include acceptable documentation to prove veteran eligibility for burial. The Department of Defense form 214 (DD-214) is the most common discharge document for veterans who served after 1 January 1950. A list of other acceptable documentation is included in this packet. The YCVC does not require a certified copy of the documentation. The YCVC accepts other discharge or service documentation; examples are included in the YCVC memorandum on acceptable documentation for burial eligibility.
    - (2). The next-of-kin or person(s) in-charge of disposition of remains must also include with the application proof of Yellowstone County residency of the deceased; examples: copy of driver's license, utility bill, voter registration card.
  - b. Complete the Veterans Administration form 40-1330. Note: If the deceased is a non-veteran spouse, or otherwise eligible non-veteran family member, and the eligible veteran is still living, then the next-of-kin or person(s) in-charge of the disposition of remains must contact the City of Laurel, Montana before the VA form 40-1330 is completed. Contact information is in paragraph 7 of this memorandum.
    - (1). In block 11, mark block Z / Bronze Niche if cremated remains are to be interred in the columbarium, or mark block V for upright granite stone if remains are to be buried in a plot. The YCVC only allows the upright granite stone.
    - (2). In block 19, put, Yellowstone County Veterans Cemetery, 55 Buffalo Trail Road, Laurel, Montana, 59044.

- (3). In block 21, put, Yellowstone County Veterans Cemetery, 55 Buffalo Trail Road, Laurel, Montana, 59044.
4. Sign the YCVC burial application and the VA form 40-1330.
5. The fees per deceased, for the YCVC as of 1 November 2008 are:
  - (1). \$550.00 for in-ground casket burial.
  - (2). \$495.00 for inurnment in the columbarium, or for in-ground burial of cremated remains.
  - (3). \$200.00 surcharge for non-Yellowstone County residents.
6. If the next-of-kin are not working with a funeral home or other funeral service director where the next-of-kin are directly paying the funeral home for services rendered, the City of Laurel, Montana requires payment for the YCVC burial fees before burial or inurnment will occur. The City of Laurel accepts checks, money orders, and credit cards. A check or money order must accompany this application if the next-of-kin is paying directly to the City of Laurel. Make checks or money orders payable to "City of Laurel, Montana". For credit card payment call 406-628-4796.
7. Return the signed originals of the YCVC burial application and the VA form 40-1330 to:

Yellowstone County Veterans Cemetery  
Public Works Department  
Laurel City Hall  
115 W. 1<sup>st</sup> Street  
Laurel, Montana 59044.

Be sure to keep copies and include a check or money order if the next-of-kin are paying directly.

8. For inquiries or other information contact:

Yellowstone County Veterans Cemetery  
Public Works Department  
Laurel City Hall  
115 W. 1<sup>st</sup> Street  
Laurel, Montana 59044.  
406-628-4796

(signed)  
Yellowstone County Veterans Cemetery Board